



WANSTEAD HIGH SCHOOL

Mobile Phone Policy (from Behaviour Policy)

Person Responsible	Mrs H Martin
Review Frequency	Annually
Last Reviewed	17 July 2024
Next Review Date	July 2025
Committee	Behaviour & Personal Development
Ratified by Full Governing Body on	30 September 2024
This policy is communicated by the following means	School Website

At Wanstead High no pupils are allowed to use or have out in sight their mobile phones whilst in lessons or when moving around the school site. We currently have a tiered approach as to how this is managed which is reviewed each year.

- **KS3 – Year 7 to Year 9 – Phone Collection**

Pupils from Year 7 to Year 9 hand in their phone during am registration and receive them back at the end of the school day in pm registration or in detention if one has been issued. If pupils are late to school, they are expected to hand the phone in immediately on arrival at pupil reception.

Pupils are not allowed to keep their phone on their person at all, we closely monitor the collection and will contact parents, screen or in some cases, where we feel there is a safeguarding risk carry out a search in line with this policy.

If pupils are found to be in a possession of a phone, then it will be confiscated and parents/carers may be asked to collect the phone before it is returned. Pupils will then be given an appropriate sanction depending on the circumstances.

- **KS4 – Year 10 and 11 – Switched off and in bags**

Pupils at Key Stage 4 are expected to switch phones off and keep them in their bag at all times, they should not be seen or heard. If they are seen or are found to be in use, they will be confiscated, parents/carers will need to collect them to be returned.

If this becomes a persistent issue for individual pupils, they will be required to hand in their phones to their pastoral team for an extended period each am and it will be returned during pm registration.

- **KS5- Year 12 and 13 – Use in 6th Form Centre Only**

Pupils in Years 12 and 13 are allowed to use their phones in the 6th Form Centre only. If found to be out or used across the site, they will be confiscated and parents/carers will need to collect them to be returned.

If this becomes a persistent issue for individual pupils, they will be required to hand in their phones to their pastoral team for an extended period each am and it will be returned during pm registration.